

**NEPTUNE CITY BOARD OF EDUCATION
GYMNASIUM**

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

August 19, 2021
6:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER – 6:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and with the Municipal Clerk.

ROLL CALL

Mr. Susino	<input checked="" type="checkbox"/>	Mrs. Smith	<input type="checkbox"/>	Mr. Brown	<input type="checkbox"/>
Mr. Lopez	<input type="checkbox"/>	Mrs. McCarthy	<input checked="" type="checkbox"/>	Ms. McGuigan	<input checked="" type="checkbox"/>
Ms. Mordaunt	<input checked="" type="checkbox"/>	Mrs. Rummel	<input checked="" type="checkbox"/>	Mrs. Zanni	<input checked="" type="checkbox"/>

Others Present:

Dr. Boccuti	<input checked="" type="checkbox"/>	Ms. Hellwig	<input checked="" type="checkbox"/>	Quorum
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II. FLAG SALUTE

III. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

There were no public comments

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IV. MINUTES

MOTION that the Neptune City Board of Education approve the Minutes of the July 22, 2021 Regular Board Meeting.

Motion by: ____Ms. Mordaunt____ Seconded by: ____Mrs. Rummel____

All in Favor: ____Aye____ Oppose: ____None____

Motion Carries

**VI. ADMINISTRATION REPORT
Chief School Administrator’s Report**

New School Year Information

Professional Days – September 1st and 2nd 2021
Pre-K Orientation – September 2, 2021 at 9:30 am
Kindergarten Orientation – September 2, 2021 at 10:00 am
New Student Orientation – September 2, 2021 at 10:30 am
First Day of School – September 7, 2021
Back to School Night – September 14, 2021 at 7:00 pm
Picture day – Picture Day – September 29, 2021

Informational Material

Enrollment projections for the 2021-2022 School Year

Autism Class	02
Preschool	08
Kindergarten	23
1 st Grade	22
2 nd Grade	22
3 rd Grade	24
4 th Grade	19
5 th Grade	30
6 th Grade	22
7 th Grade	17
8 th Grade	18
Self-Contained	<u>16</u>
	223

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Motion to approve the Chief School Administrator’s Report as presented.

Motion by: Mrs. McCarthy Seconded by: Mrs. Zanni

All in Favor: Aye Oppose: None

Motion Carries

VII. CORRESPONDENCE

There is no correspondence at this time.

VIII. POLICY

A. RESOLUTIONS

1. Motion, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve a Second Reading of the Strauss Esmay 5000 Series of Board policies and regulations.

Item #2 TABLED for First Reading

2. Motion, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve a First Reading of the Strauss Esmay 6000 Series of Board policies and regulations.

BE IT RESOLVED, to approve Item #1 only as listed under Policies as presented.

Motion by: Mr. Susino Seconded by: Mrs. McGuigan

Mr. Susino X Mrs. Smith A Mr. Brown A

Mr. Lopez A Mrs. McCarthy X Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni X

Motion Carries

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IX. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report

The Committee did not meet.

**X. CURRICULUM AND INSTRUCTION – Mrs. Smith, Chairperson
Ms. McGuigan, Mrs. Rummel, Mrs. Zanni**

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. Be it resolved, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the existing K-8 curriculum pacing guides for the 2021-2022 school year while the school district updates all curriculum to the New Jersey Department of Education standards due September 2022.

2. Be it resolved, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the trip and contract with Travel on USA for the Grade 8 overnight trip to Washington, DC on May 25 - 26, 2022.

BE IT RESOLVED, to approve Items # 1-2 under Curriculum Instruction as presented.

Motion by: _____Mr. Susino_____ Seconded by: _____Ms. Mordaunt _____

Mr. Susino X Mrs. Smith A Mr. Brown A

Mr. Lopez A Mrs. McCarthy X Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni X

Motion Carries

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XI. FINANCE AND OPERATIONS – Mr. Lopez, Chairperson
Mr. Brown, Mrs. McCarthy, Ms. Mordaunt

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve the Bills List per attached
2. To approve Payroll for the month of July 2021
3. To approve Transfer of Appropriation per attached
4. To approve the Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of July 31, 2021, no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the

Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of July 31, 2021 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To approve the Secretary's and Treasurer's Reports for the month of July 31, 2021.
7. To approve a Delivery Service Agreement with Maschio's Trucking, LLC, for pick-up and delivery services including the pick-up and delivery of USDA Commodities for the 2021-2022 school year.
8. To approve the following contracts and agreements
 - Harbor School Tuition Contract for one (1) student AB in the amount of \$72,538.20 commencing on July 6, 2021 for the 2021-2022 school year.
 - Bayshore Jointure Commission Board of Directors tuition contract for student LC in the amount of \$51,000.00 commencing September to June 2021-2022 school year
 - Bayshore Jointure Commission Board of Directors tuition contract for student BJ in the amount of \$51,000.00 and an additional \$2,000.00 vocational fees commencing September to June 2021-2022 school year
 - Bayshore Jointure Commission Board of Directors tuition contract for student JB in the amount of \$51,000.00 and an additional \$2,000.00 vocational fees plus \$42,000.00 for a 1-1 Aide commencing September to June 2021-2022 school year

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- Bayshore Jointure Commission Board of Directors tuition contract for student JT in the amount of \$51,000.00 and an additional \$2,000.00 vocational fees commencing September to June 2021-2022 school year

BE IT RESOLVED, upon recommendation of the School Business Administrator, that the Neptune City Board of Education approve Items 1-8 listed under Finance and Operations as presented

Motion by: _____Mr. Susino_____ Seconded by: _____Ms. Mordaunt _____

Mr. Susino X Mrs. Smith A Mr. Brown A

Mr. Lopez A Mrs. McCarthy X Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni X

Motion Carries

XII. HUMAN RESOURCES – Mr. Susino, Chairperson
Mrs. McCarthy, Ms. Mordaunt, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. Motion, upon the recommendation of the Chief School Administrator, that the Neptune City Board of Education approve an unpaid leave of absence for employee # 2564LN effective July 1, 2021 through January 31, 2022, or earlier, based upon the school district’s receipt of a physician’s certification clearing the employee to return to work.
2. Motion, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Lissette Ruiz, Monmouth University student teacher, to be placed in the school district for the 2021-2022 school year under the supervision of co-cooperating teachers, Mrs. Karen Bonney and Ms. Bethany O'Brien pending Ms. Ruiz's achievement of all required clearances.

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3. Motion, upon the recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Ms. Danielle Verlingo as a Substitute Teacher for the 2021-2022 school year.

BE IT RESOLVED, that the Neptune City Board of Education approve Items 1-2 listed under Human Resources as presented.

Motion by: _____Mr. Susino_____ Seconded by: _____Mrs. Rummel_____

Mr. Susino X Mrs. Smith A Mr. Brown A

Mr. Lopez A Mrs. McCarthy X Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni X

Motion Carries

XIV. ENROLLMENT COMMITTEE

Mr. Brown, Mr. Lopez, Mrs. McCarthy, Mrs. Zanni

COMMITTEE REPORT

Mrs. McCarthy stated that the Committee printed flyers and handed them out at the National Night Out gathering. The Committee has received 11 responses thus far. Committee will meet again this month to hand out more flyers.

XV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING – Mr. Lopez

No report at this time.

XVI. OLD BUSINESS

Mrs. McGuigan asked if there will be a meeting of the Restart Committee and whether there will be mask wearing or not for staff and students. Mrs. McGuigan stated that Governor Executive Decisions are not law. Dr. Boccuti responded that all safety protocols carried out during the last school year will remain in place.

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XVII. NEW BUSINESS

Motion to include the Addendum to the Agenda as Item #2 under Human Resources

Motion by: _____Mr. Susino_____ Seconded by: _____Mrs. McCarthy_____

Mr. Susino X Mrs. Smith A Mr. Brown A

Mr. Lopez A Mrs. McCarthy X Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni X

Motion Carries

BE IT RESOLVED, upon recommendation of the Chief School Administrator, that the Board of Education approve the posting for a Long Term Substitute, Grade 2 position anticipated for the 2021-2022 school year. Let it further be resolved, that the Chief School Administrator will return to the Board with a recommendation of appointment for approval.

Motion by: _____Mr. Susino_____ Seconded by: _____Mrs. Zanni_____

Mr. Susino X Mrs. Smith A Mr. Brown A

Mr. Lopez A Mrs. McCarthy X Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni X

Motion Carries

XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

Mrs. Gunderson thanked the Board for entertaining the class trip to Washington, DC. She also stated that there will be two more fund raisers: a car-wash and a Mums sale.

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Mrs. Rotem asked if there was going to be a survey on whether the district will adhere to Governors Executive Order that all school staff and students wear masks.

Mrs. Brand responded to the masks issue.

XIX. EXECUTIVE SESSION (Action may be taken) – 6:39 PM

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- Personnel Matters
- Student Matters
- Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

Motion by _____Mr. Susino_____ Second by _____Mrs. McCarthy_____

All in Favor _____Aye_____ Oppose _____None_____

Motion to Adjourn Executive Session and return to Public Session at **7:25 PM**

Motion by _____Ms. Mordaunt_____ Seconded _____Mrs. McCarthy_____

All in Favor _____Aye_____ Oppose _____None_____

XX. ADJOURNMENT

Motion to Adjourn Public Session at **7:35 PM**

Motion by _____Mrs. Mordaunt_____ Seconded _____Mrs. Zanni_____

All in Favor _____Aye_____ Oppose _____None_____